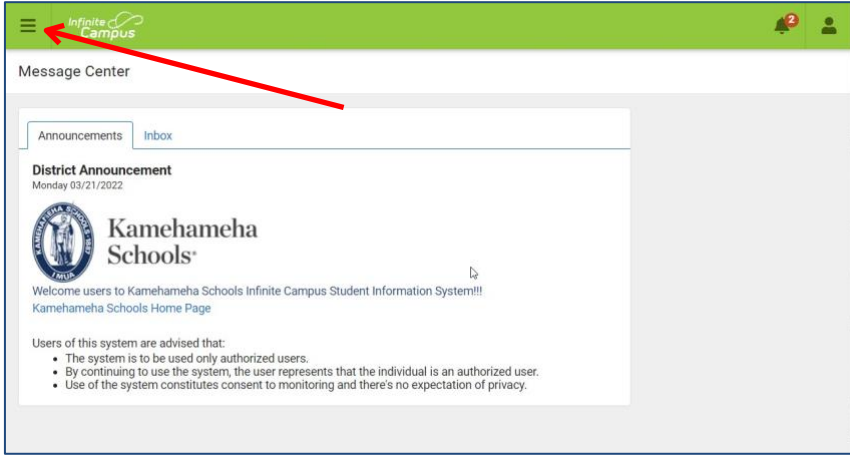
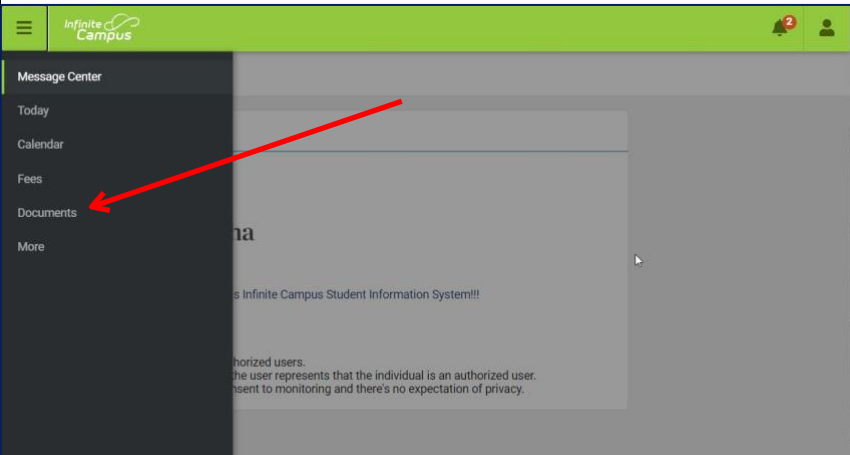
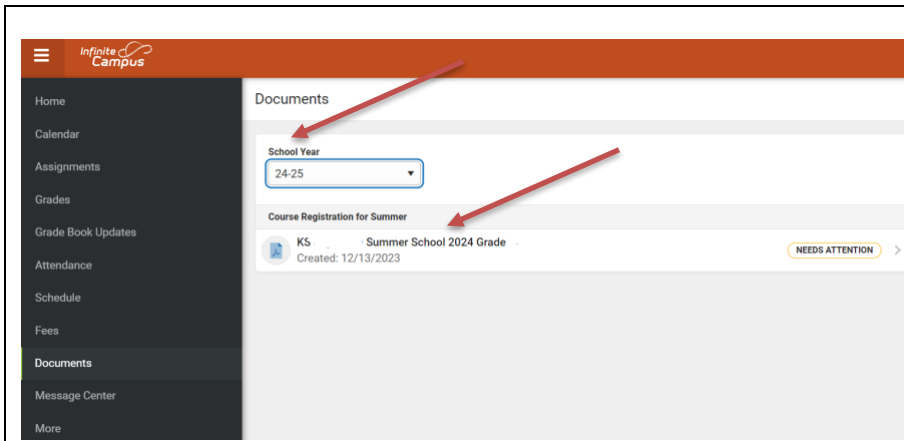


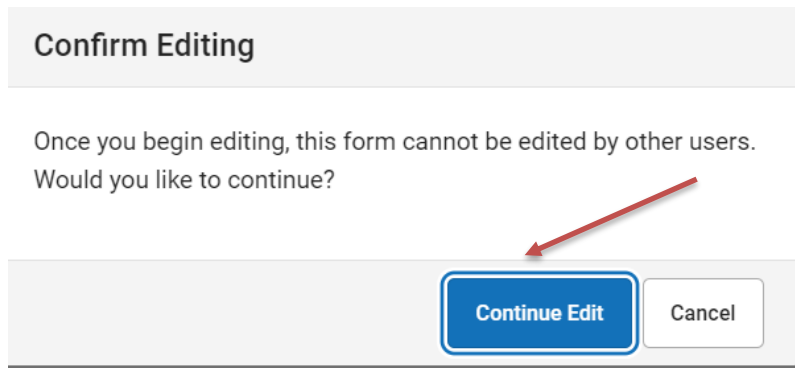


Infinite Campus KS Summer School Course Registration 2024 (Parent and Student Guide for Infinite Campus Portal)

	<ol style="list-style-type: none">1. Welcome to the Infinite Campus Portal.2. Click on the “menu” icon in the top-left to access the portal options.
	<ol style="list-style-type: none">3. Select “Documents”.



4. Select School Year "24-25".
5. Click on the appropriate school/grade level form.



6. Click on "Continue Edit".

Student Name: _____ **Calendar:** _____
Student ID: _____ **Grade:** _____

KS | SUMMER SCHOOL 2024 COURSE SELECTION FORM – GRADE

Please select your course(s), alternate(s), bus transportation options, and electronically sign the form by clicking on the red pencil icon. Only one signature is required. Click [here](#) to access the course catalog.

7. The form will open up. Select your course requests and alternates for in-person and on-line formats as applicable.
8. Select AM and PM bus transportation options.
9. Once your course requests, alternates, and bus transportation options have been selected, scroll down to the bottom of the page.

Signature Page, page 1 of 1

KS Summer School 2024 Grade

This electronic signature, for all purposes of legal documents, is the same as a pen-and-paper signature or initial.

Parent/Guardian Signature

Date

Printed Name

This electronic signature, for all purposes of legal documents, is the same as a pen-and-paper signature or initial.

Signature Pending

Parent/Guardian Signature

Date

Printed Name

10. At the bottom of the form is an eSignature Page. Click on the red icon.

11. E-Signature Requirements:
 Grades K-5: Parent/legal guardian(s)
 Grades 6-12: Parent/legal guardian(s) and Student

Sign/Decline Dialog ×

Click Sign to agree or Decline to disagree. You can change your signature choice until you Submit the document.

12. Click on "Sign" to electronically sign the document.

If you click on "Decline" this will delay any further processing

13. Your electronic signature and date will appear.


14. You must click on the "Submit" button at the bottom of the page to complete the eSignature process.

Documents

School Year

24-25

Course Registration for Summer

 KS Summer School 2024 Grade

Created: 12/13/2023 - Submitted: 12/13/2023

SIGNED & PENDING >

15. The status of the form will now indicate that you have signed it and is pending (other signatures and/or for KS to finish processing the document).

16. **Although multiple e-signatures are required on the form, only one e-signature is required to move the form forward to the scheduling process.**


Documents

Please open and digitally acknowledge your support for the Student-Parent Handbook.

School Year

24-25

Course Registration for Summer

 KS Summer School 2024 Grade

Created: 12/13/2023 - Received: 12/13/2023

COMPLETE >

17. After all signatures are received and KS has completed processing, the status indicates "Complete." The form has been e-signed and is closed.

18. **Confirmation of all course requests and bus transportation options will be sent out by April 15, 2024.**

Frequently Asked Questions:

Q1: What if I accidentally log off?

A1: Our Infinite Campus system utilizes Kamehameha Schools Single-Sign On (SSO) technology. If you accidentally sign off, just click on the "SSO" button near the top left of the screen to sign back in.

Q2: What if I accidentally decline e-signing the form(s)?

A2: Please contact the unit office as this will prevent any further progress and will delay processing.

Q3: What if I "Save" the form and do not "Submit" it?

A3: Please return back to the e-sign form and submit it at a later time. However, the form cannot be "Complete" until all e-signatures are submitted and processed.

Q4: What if there are more than one student within our household, how many forms are required?

A4: A form must be filled out and e-signed for every student.

Q5: What if I e-signed the form but my course request(s), alternate(s), and/or bus transportation options was incorrect?

A5: Please contact the unit office as this will prevent any further progress and will delay processing.